



BOARD POLICY V.05

AREA:	Governance		
POLICY TYPE:	Executive Limitations	PAGE:	1 of 1
POLICY TITLE:	FINANCIAL CONDITIONS/ACTIVITIES	EFFECTIVE:	09/28/2022
		REVISED:	08/26/2025
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POLICY:

With respect to the actual, ongoing financial condition and activities, the CEO will not cause or allow the development of fiscal jeopardy or material deviation of actual expenditures from board priorities established in Ends policies.

The CEO will not

1. Expend more funds than have been received in the fiscal year to date, with the exception of federal, state, and local required services.
2. Use any long-term reserves.
3. Allow payroll and debts to be settled in an untimely manner.
4. Allow tax payments or other government ordered payments or filings to be overdue or inaccurately filed.
5. Make a single purchase or commitment of greater than \$20,000. Splitting orders to avoid this limit is not acceptable.

Emergency Exemption: In extraordinary and time-sensitive situations where immediate action is required to prevent significant harm to the organization's assets, operations, or stakeholders (e.g., a critical system failure, a building emergency, or an immediate safety risk), the CEO is authorized to exceed this spending limit without prior approval.

In such cases, the CEO must:

- a. Immediately notify the Board Chair, providing an overview of the situation and the action taken.

- b. Provide a full, written report to the entire board at the next scheduled meeting, detailing the nature of the emergency, the expenditures made, and the rationale for the decision. This report should be submitted as a part of the regular monitoring reports to ensure transparency and accountability.
- 6. Acquire, encumber or dispose of real estate.
- 7. Allow receivables to be unpursued after a reasonable grace period.